

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
June 27, 2011

Board Members Present: Wesley Lange, Randy Collins, Kinnan Stockton, David Allgayer

Board Members Absent: Alan Heskamp

Staff Present: Chandra Spenrath, Executive Director; Jessica Shanks, Executive Assistant

CDC Attorney: Ronny Collins, Duckett, Bouligny & Collins

Others Present: Gwen Willis, Outgoing CDC President; Mindi Snyder, El Campo City Manager; Steve Ward, El Campo City Councilman; Leeanna Shimek, Northside Education Center.

1. Secretary/Treasurer Wesley Lange called the Meeting to order at 3:00 pm.
2. Secretary/Treasurer Wesley Lange took roll of Directors and noted a QUORUM - Board Director Alan Heskamp was absent.
3. Recognition of outgoing and incoming Directors

Secretary/Treasurer Wesley Lange thanked Gwen Willis for her 10 years of service of dedication by presenting her with a plaque and a certificate stating that a donation was made to Wharton County S.P.O.T. on her behalf. Kinnan Stockton was welcomed to the City Development Corporation Board of Directors.

4. The CDC Board of Directors held an Election of Officers.
 - a. Nominations for President of the CDC Board of Directors, take any necessary action:

MOTION was made by Randy Collins and Seconded by Wesley Lange to nominate Alan Heskamp as President of the City Development Corporation Board of Directors. The Motion passed unanimously.

- b. Accept nominations for Vice President of the CDC Board of Directors, take any necessary action

MOTION was made by Kinnan Stockton and Seconded by Wesley Lange to nominate David Allgayer as Vice President of the City Development Corporation Board of Directors. The Motion passed unanimously.

- c. Accept nominations for Secretary/Treasurer of the CDC Board of Directors, take any necessary action

MOTION was made by Randy Collins and Seconded by David Allgayer to nominate Wesley Lange as Secretary/Treasurer of the City Development Corporation Board of Directors. The Motion passed unanimously.

5. A Resolution designating Signatories on all bank accounts and official documents was reviewed for possible action.

Randy Collins made the MOTION to approve the designating Resolution designating Signatories Alan Heskamp, President, David Allgayer, Vice President, Wesley Lange, Secretary/Treasurer, and Chandra Spenrath, Executive Director. The Motion was Seconded by Wesley Lange and passed unanimously.

Secretary/Treasurer Wesley Lange moved to Agenda Item #7 Review and consider approval of Regular Meeting May 23, 2011 minutes.

6. The minutes from the Regular Meeting of May 23, 2011 were in the Board Book for approval.

MOTION to approve the minutes of the Regular Meeting of May 23, 2011 as presented was made by David Allgayer and Seconded by Randy Collins. The Motion passed unanimously.

7. Update on Project Diamond/EC Little League, discuss and take any necessary action.

The Board reviewed an update provided by Michael Wall that was included in the Board Packet. The update stated the recently held fundraiser and celebration was successful. Executive Director Spenrath stated that she requested an update on the grant application progress from Michael Wall and Lori VanGorp, but had not received a response.

8. The bills and financial reports for the month of May were reviewed.
9. Review Letter of Engagement for FY 2010-2011 Audit by Harrison, Waldrop & Uherek, L.L.P., discuss and take any necessary action.

Randy Collins made the MOTION to accept the letter of engagement for the audit of the City Development Corporation for the Fiscal Year 2010-2011 for Harrison, Waldrop & Uherek. Kinnan Stockton Seconded the Motion and it passed unanimously.

10. Hold an Executive Session to:
 - A. Consult with Attorney as authorized by Section 551.071 of the Texas Government Code, regarding the Earl Joy suit.
 - B. Discuss personnel matters, as authorized by Section 551.074 of the Texas Government Code, regarding administrative position.

11. Open Session reconvened at 3:20:
 - A. Take action, if necessary regarding Consolation with Attorney: None.
 - B. Take action, if necessary regarding personnel matters:

MOTION was made by Randy Collins give Executive Assistant Jessica Shanks \$360 longevity pay for her anniversary date as of July 1. David Allgayer Seconded the Motion and it passed unanimously.

12. Review Office Space Lease Agreement with Northside Center, discuss and take any necessary action.

Randy Collins made the MOTION to as of July 1, 2011 send a Notice of Termination of the lease agreement to Northside Education Center that the City Development Corporation will be vacating the building to move the CDC offices to El Campo City Hall. David Allgayer Seconded the Motion and it passed unanimously.

13. Update on Revitalization Campaign.

Executive Director Spenrath reported the Revitalization Campaign was very successful and all of the Revitalization Projects have been completed.

14. Randy Collins made the MOTION to Adjourn the meeting at 4:15 pm. Kinnan Stockton Seconded the Motion and it passed unanimously.