



707 Fahrenthold, El Campo, TX 77437
979-543-6727

FISCAL YEAR ENDING SEPTEMBER 30, 2023

REQUEST FOR ECONOMIC DEVELOPMENT ASSISTANCE

The following information is required for all projects requesting economic development assistance from the CDC. Incomplete applications will not be considered. If any requested information is not applicable, enter "n/a" in the space. After receipt of the application, the CDC may require additional information to be submitted to indicate the financial abilities or other factors of the company.

Business Name:		
Mailing Address:		
City, State, Zip Code:		
Phone Number	Fax Number	Cell Number
Business Representative:		
Mailing Address (if different from above):		
Email Address:		Website
Phone Number	Fax Number	Cell Number

I certify that the information submitted in this application, including attachments, is true, correct, and complete. Omissions or submission of incorrect information will render this application invalid.

Signature of Business Representative

Date

Project Information

Description of Project: _____

NAICS Code (Page 7)		NAICS Code Description	
Property Address		Legal Description (attach if available)	
Value of Improvements:			
Building	Equipment	Total	Est. Taxable
Existing Targeted Facility or New Building: Check One			
Existing		New	
Existing Industry Expansion?	New Industry?	Building up to code?	Environmental Issues?
Yes	Yes	Yes	Yes
No	No	No	No
Construction Time Frame (month/year)			
Start:		Complete:	
Construction Materials to be Purchased (\$)		Percent Purchased in El Campo	
Equipment & Furniture to be Purchased (\$)		Percent Purchased in El Campo	
Construction Workers Payroll		Percent spent in El Campo	
Annual Facility Purchases		Percent Purchased in El Campo	
Purchases of Raw Materials from Local Manufacturers or Suppliers			
Projected Annual Sales	Annual Sales in El Campo	Percent Subject to Sales Tax	
Will this project have a tourism impact on the community (create local hotel stays)?			
If yes, please complete the Tourism Project Supplemental Information Section (Page 8)			

Utility Usage Information

Water Average Monthly Usage (per 1,000 gallons)	Solid Waste Size Dumpster Requested / Monthly Pickups
Waste Water Average Monthly Usage (per 1,000 gallons)	Electrical Service Needed Transformers Needed? (Yes/No) Size:
Rail Weight Rail Needed / Average Monthly Volume	Rail Car Storage Needs On-Site / Number of Cars
Natural Gas Needs Pressure Needed / Volume Usage Per Month	Other Needs (Attach additional sheets if necessary)

Employment Information

Number of Employees (FTE) Current/New Current/New Current/New			Annual Payroll		Percent Previously Unemployed
Year 1	Year 3	Year 5	Yr. 1 Yr. 5	Yr. 3	
Number of Hourly	Avg. Wage / Hour		Number of Salaried		Avg. Annual Salary
Unskilled			Admin		
Semi-Skilled			Managerial		
Skilled			Sales		
Other			Other		
Benefits Offered Health Plan		Cost to Employee Per Month	Family Coverage Available		Cost to Employee Per Month
Yes	No		Yes No		
Retirement / 401K		Vacation (days / year)	Sick Leave (days/ year)		# of Paid Holidays per year
Profit Sharing		Dental Insurance	Life Insurance		Disability Insurance
Yes	No	Yes No	Yes No		Yes No

Briefly explain your benefits package. Some items to cover are: Are same benefits offered to all employees? If not, please explain the difference between plans. Is there a probationary period before benefits are offered? Are there any planned or expected changes in benefits in the near future? Does your salary schedule and benefit package meet the requirements set forth in the City Tax Abatement Guideline?

Notes

1. **Construction Workers Payroll:** Include all construction workers. Bids may be required from subcontractors to detail payroll.
2. **Percent Spent in El Campo:** Percent of construction workers payroll that will be spent in El Campo (food and other retail purchases).
3. **Annual Facility Purchases:** Annual purchases of operating items such as office supplies, cleaning supplies, etc., that are subject to sales tax.
4. **Purchases of Raw Materials from Local Manufacturers or Suppliers:** Purchases of raw materials used in the manufacturing process that are *not* subject to sales tax.
5. **Annual Sales in El Campo:** Estimated sales to El Campo customers. If the company has no El Campo customers, enter "none".

Economic Development Assistance Requested

Tax Abatement Requested		First Year of Abatement	Abatement Schedule Requested *
Yes	No		
Who is the owner of the taxable real property for which tax abatement is sought? **			
Is the taxable real property located in a City of El Campo reinvestment zone?			
Yes		No	
Other incentives requested?		What is being requested?	
Explanation / Justification			

* **Abatement Schedule Requested:** Refer to City of El Campo incentive policy (Page 10) and use your best estimation of your project's score to determine the applicable tax incentive schedule.

** **Owner of Taxable Real Property:** Chapter 312 of the Texas Tax Code authorizes a municipality to enter into a tax abatement agreement *only* with the owner of taxable real property located in a reinvestment zone.

Required Attachments

The following items may be requested prior to consideration of incentives. Please submit each as a separate item.

1. Plat / Map of property, extending 500 ft. beyond property in all directions (assistance available at City)
2. Detailed list of improvements, including equipment
3. Business plan
4. Current financial report
5. Audited financials for previous three years
6. Tax certificate (company tax I.D. number)
7. Letter addressing and committing to Tax Abatement Minimum Standards
8. Zoning certificate or approval (assistance available at City)

Application Submission

Submit the completed application by mail or in person to:

Carolyn Gibson
Executive Director
City Development Corp. of El Campo
707 Fahrenthold St.
El Campo, TX 77437

cgibson@elcampoeco.org

The application must be completed prior to applying for building permits or business licenses with the City. Please address questions regarding this application to Carolyn Gibson at 979-543-6727.

North American Industry Classification System (NAICS):

111	Crop Production
112	Animal Production
113	Forestry and Logging
11411	Commercial Fishing
115	Support Activities for Ag and Forestry
211-213	Mining
221	Utilities
311-339	Manufacturing
42	Wholesale Trade
48-49	Transportation and Warehousing
51 (excluding 512131 and 512132)	Information (excluding motion picture theaters and drive-in theaters)
523-525	Securities, Commodity Contracts, and Other Financial Investments and Related Activities: Insurance Carriers and Related Activities: Funds, Trusts and Other Financial Vehicles
5413, 5415, 5416, 5417, and 5419	Architectural, Engineering and Related Services: Computer System Design and Related Services: Management, Scientific and Technical Consulting Services: Scientific Research and Development Services: Other Professional, Scientific, and Technical Services
551	Management of Companies and Enterprises
56142	Telephone Call Centers
922140	Correctional Institutions

Tourism Project Supplemental Information

Expected Overnight Stays in El Campo – Number of Rooms:			
Pre-Construction	Construction	1-3 years after opening	3-5 years after opening
Explanation / Justification			
Potential Ancillary / Complementary Hospitality Related Development (include hotels, motels, tourist attractions, recreation areas)			

