



Updated 2016

It is the policy of the City Development Corporation of El Campo (CDC) to customize the offering of economic development incentives on a case-by-case basis. After threshold requirements have been determined to be met, the CDC will then establish whether it is in the best interest to provide the requested incentives, to the degree that the project will stimulate economic development for the city, create primary jobs, and add to the value and quality of life in El Campo.

Examples of incentive grants:

Economic improvement/development incentive grants

Job creation incentive grants

Revitalization grants

Other assistance by the CDC:

Job training assistance

Certain targeted infrastructure improvements

Facilitation with permitting, energy requirements, construction needs, etc.

Other assistance available:

State programs – in Guidelines handout



Overview – CDC Application for Incentives

1. Business Incentive Policy and Application Guidelines
2. Job Creation/Retention and Capital Investment Threshold Requirements
3. Initial Application – Short Form
4. Long Form Application



City Development Corporation of El Campo **Incentive Guidelines**

“The mission of the City Development Corporation of El Campo is to promote economic development and growth in El Campo while protecting the unique quality of life that exists in the community.”

Per the Articles of Incorporation:

The Board shall expend, in accordance with State law, the tax funds received by it on direct economic development where such expenditures will have a direct benefit to the citizens of El Campo. As used in this article, “direct economic development” shall mean the expenditure of such tax funds for programs that directly accomplish or aid in the accomplishment of creating identifiable new jobs or retaining identifiable existing jobs including job training and/or planning and research activities necessary to promote said job creation. The Corporation’s focus will be primarily in the areas of:

- a. Business retention and expansion
- b. Formation of new businesses
- c. Business attraction

Introduction:

These guidelines have been developed by the City Development Corporation (CDC) of El Campo, Texas, to assist them in determining the incentives to potentially be awarded to companies locating or expanding in El Campo and/or Wharton County. The CDC Board will review each project on an individual basis and may use these guidelines and information supplied by the company to determine the incentive to be awarded. Each project is unique and the CDC Board has the discretion to create incentive packages that are the most attractive and beneficial to the community as well as meeting the needs of the prospect.

Application:

Any company interested in applying for incentives from the CDC of El Campo must contact the organization’s Executive Director and provide the required information. This information can include a history of the company, employment history, a business plan, a balance sheet, profit and loss statements, financial projections, and business and/or personal references.



Threshold Requirements:

To be considered for the award of an incentive package a company must meet the threshold requirements. The company must provide the CDC with documentation verifying these threshold requirements outlined in the Economic Development Agreement/Performance document (i.e. IRS 941, property tax valuation, etc.)

Types of Incentives:

It is the policy of the CDC of El Campo to customize the offering of economic development incentives on a case-by-case basis. This individualized design of a total incentive package is intended to allow maximum flexibility in addressing the unique concerns of each applicant while enabling the CDC to better respond to the changing needs of the community.

The criteria outlined herein will be used to determine whether it is in the best interest of the CDC to provide any economic development incentives to an applicant. The degree to which the specified project furthers the goals and objectives of the CDC and the relative impact of the specified project will be used to determine the total value of the incentives provided.

Authorized Uses of the Tax Proceeds:

The types of projects permitted under **Type 4A** include the more traditional types of economic development initiatives that facilitate manufacturing and industrial activity. For example, the Type 4A tax can be used to fund the provision of **land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements that are for the creation or retention of primary jobs** for projects such as manufacturing and industrial facilities, research and development facilities, military facilities including closed or realigned military bases, recycling facilities, distribution centers, small warehouse facilities, primary job training facilities for use by institutions of higher education, and regional or national corporate headquarters facilities.

Primary Job

“Primary job” is defined to mean a job that is “available at a company for which a majority of the products or services of that company are ultimately exported to regional, statewide, national or international markets, infusing new dollars into the local economy;” and meet any one of a certain enumerated sector numbers of the North American Industry Classification System (NAICS).



NAICS Codes:

The enumerated sector numbers are:

111	Crop Production
112	Animal Production
113	Forestry and Logging
11411	Commercial Fishing
115	Support Activities for Agriculture and Forestry
211- 213	Mining
221	Utilities
311-339	Manufacturing
42	Wholesale Trade
48-49	Transportation and Warehousing
51	(Excludes 51213 and 512132) – Information (Excluding movie theaters and drive-in theaters)
523-525	Securities, Commodity Contracts, and other Financial Investments and Related Activities; Insurance Carriers and Related Activities; Funds, Trusts, and Other Financial Vehicles
5413, 5415, 5416, 5417, and 5419	Scientific Research and Development Services
551	Management of Companies and Enterprises
56142	Telephone Call Centers
922140	Correctional Institutions; or a job that is included in the NAICS sector number 928110, National Security, for corresponding index entries for Armed Forces, Army, Navy, Air Force, Marine Corps and Military Bases

For more information on the North American Industry Classification System, please visit:

<http://www.census.gov/epcd/naics02/naicod02.htm>.



Threshold Requirements

Local Job Creation/Retention:

All jobs are based on full-time equivalent jobs and Board approval.
The CDC may award job creation incentives based on the following:

<u>Hourly Wage</u>	<u>Incentive</u>
\$10 - \$13.99 per hour Example: based on \$12/hr. X 2080 hrs. = \$24,960 X 8% = \$2,000 incentive	Up to 8%
\$14 - \$18.99 per hour Example: based on \$16.50/hr. X 2080 hrs. = \$34,320 X 10% = \$3,432 incentive	Up to 10%
\$19 - \$23.99 per hour Example: based on \$21.50/hr. X 2080 hrs. = \$44,720 X 12% = \$5,366 incentive	Up to 12%
\$24 + per hour	Up to 14%

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### **Capital Investment:**

The Company must own property valued at a minimum of \$100,000.00.  
The CDC may award incentive(s) to a company based on new taxable assets (excluding inventory) as valued by the Wharton County Assessor.

The CDC may award an amount equal to 2% of any new, taxable assets a company develops in El Campo.

**Capital Investment** \_\_\_\_\_ **X 2% =** \_\_\_\_\_ **Total**

### **Proximity Factor:**

|                             |            |
|-----------------------------|------------|
| _____ City Limits           | up to 120% |
| _____ City ETJ              | up to 100% |
| _____ 1-3 miles outside ETJ | up to 90%  |
| _____ West Wharton County   | up to 75%  |
| _____ Wharton County        | up to 50%  |

**Additional Considerations:**

Example: (located in Meisel Industrial Park, equipment, improvements, etc.):

**Total possible incentive** \_\_\_\_\_

**Board Approved** \_\_\_\_\_

Payment will be made after receipt of documentation from the Assessor's Office.

Payment will be made 12 months after jobs are created and verified by payroll tax records.

# ***CITY DEVELOPMENT CORPORATION***

Commercial and Industrial Development Incentive Evaluation Form

City Development Corporation requests the following information to make a preliminary assessment of incentives and programs available to your business based on your pending expansion/redevelopment.

## **COMPANY AND CONTACT INFORMATION**

**Company Name:**

**Current Address:**

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**NAICS (North American Industry Classification System) Number:** \_\_\_\_\_

## **RELOCATION/EXPANSION AND/OR REDEVELOPMENT INFORMATION**

**Relocation** \_\_\_\_\_ **Expansion** \_\_\_\_\_ **Redevelopment** \_\_\_\_\_ (please check all that apply)

**Address of Site** Wharton County, TX

**Property:** Lease \_\_\_\_\_ **Own** \_\_\_\_\_ (please check all that apply)

## **EXPANSION OR REDEVELOPMENT**

**Size of facility in sq. ft.** \_\_\_\_\_ **located on** \_\_\_\_\_

**Estimated start date construction** \_\_\_\_\_

**Estimate completion date** \_\_\_\_\_

**Number of Current Employees** \_\_\_\_\_

**Number of New Jobs created** \_\_\_\_\_

## **FINANCIAL INPUTS/OUTPUTS**

(Fill in all that apply)

**Current Annual Payroll ("future" for relocating company)** \$ \_\_\_\_\_

**Additional Annual Payroll** \$ \_\_\_\_\_

**Estimate cost of new construction** \$ \_\_\_\_\_

**Estimated cost of demolition and/or site preparation** \$ \_\_\_\_\_

**Estimate cost of remodel or redevelopment to an existing building** \$ \_\_\_\_\_

**Total investment of land, new construction/renovation, and equipment** \$ \_\_\_\_\_

**Estimate added value of additional taxable inventory as a result of improvements** \$ \_\_\_\_\_

**Future Real property value (land & buildings)** \$ \_\_\_\_\_

**Future Personal property value (furniture, fixtures, equipment)** \$ \_\_\_\_\_

**Amount of future sales tax (if applicable) generated** \$ \_\_\_\_\_

## **Expansion /Redevelopment**

(Fill in all that apply)

**Current Real property value (land & buildings)** \$ \_\_\_\_\_

**Current Personal property value (furniture, fixtures, equipment)** \$ \_\_\_\_\_

**Amount of current sales tax (if applicable) generated** \$ \_\_\_\_\_

**Estimated amount (if any) of additional sales tax to be generated for** \$ \_\_\_\_\_



**Verification**

I (We), the undersigned APPLICANT(S), certify that all requirements of the City Development Corporation have been met in relation to the application filed herein, and further acknowledge that no rights or privileges may be relied on as a part of any application. In addition, it is acknowledged that the City Development Corporation may or may not grant Economic Development Incentives upon application or request hereunder purely as a matter of discretion, and that there is no legal right to rely on any previous actions taken in same or similar applications, or previous actions taken on other applications concerning the same or similar property.

Signed and submitted to the City Development Corporation on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Company, my relationship to the applicant in the foregoing application is \_\_\_\_\_. I am authorized to make this application on behalf of the applicant. I hereby certify that the information set forth in and enclosed with this application is true and correct.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

STATE OF TEXAS                    §  
                                                 §  
CITY DEVELOPMENT CORPORATION   §

Before me \_\_\_\_\_ on this day personally appeared \_\_\_\_\_ known to me (or proved to me) on the oath of \_\_\_\_\_ or through \_\_\_\_\_ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_  
Type or Print Notary's Name:

\_\_\_\_\_



## City Development Corporation of El Campo Business Incentive Policy for Economic Development

### I. Policy Statement

The City Development Corporation of El Campo (CDC) is committed to the promotion and retention of high quality development in all areas of the City and to an ongoing improvement in the quality of life for its citizens. Insofar as the enhancement and expansion of the local economy generally serves these objectives, the CDC will, on a case-by-case basis, give consideration to providing business incentives as stimulation for economic development in El Campo. The CDC will consider providing business incentives in accordance with the procedures and criteria outlined in this document. Incentive Agreements will be considered for both new facilities and expansions of existing facilities and for the expansion or modernization of existing facilities and structures. Nothing herein shall imply or suggest that the CDC is under any obligation to provide any business incentive to any applicant. Applications shall be filed with the CDC and copies will be coordinated with the CDC Board of Directors within five working days. All applicants shall be considered on a case-by-case basis.

### II. Applicability

This policy establishes that all business incentive options, programs, and agreements shall be governed by applicable state statutes relating to economic development.

### III. Criteria

Any request for a business incentive shall be reviewed by the CDC Board. If the request is accepted by the board, the board will recommend approval to the City Council. Acceptance and approval shall be based upon an evaluation of the narrative responses provided in the Application for Business Development Incentives (attached herein) and all accompanying support documents.

### IV. Expiration and Modification

- A. This Business Incentive Policy for Economic Development is effective upon the date of its adoption and will remain in force for two years, at which time all project incentives provided pursuant to its provision will be reviewed by the CDC Board to determine whether the goals of the program have been achieved. Based upon that review, the Business Incentive Policy may be modified, renewed or eliminated.
- B. Prior to the date for review, as defined above, the Business Incentive Policy may be modified by a super-majority 4/5<sup>th</sup> vote of the CDC Board of Directors.

**City Development Corporation of El Campo**  
***Application for Business Development Incentives***

Please submit the following application and supporting documentation to the City Development Corporation of  
El Campo, Attn: Carolyn Gibson, 707 Farenthold St., El Campo, TX. 77437  
Phone: 979-543-6727.

**1. APPLICANT INFORMATION (Responsible Person):**    Application Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_

Applicant Address: Physical \_\_\_\_\_ Box \_\_\_\_\_

Applicant City, State Zip Code: \_\_\_\_\_

Applicant Area Code/Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Applicant Area Code/Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Drivers License # & State \_\_\_\_\_ Social Security # \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: Physical \_\_\_\_\_ Box \_\_\_\_\_

Company City, State Zip Code: \_\_\_\_\_

Company Area Code/Phone: \_\_\_\_\_ Area Code/Fax: \_\_\_\_\_

Company Web Page: \_\_\_\_\_ Email: \_\_\_\_\_

Previous Co. Mailing Address: Physical \_\_\_\_\_ Box \_\_\_\_\_

Previous Co. City, State Zip Code: \_\_\_\_\_

Business is a (please check one):

- (a.)  Corporation -  Texas or  Foreign;                      (b.)  Partnership;  
(c.)  Sole Proprietorship;                      (d.)  Other (Please Explain) \_\_\_\_\_

Date Company Established: \_\_\_\_\_ Federal Taxpayer ID Number: \_\_\_\_\_

Please List Business References:

1. Bank Name \_\_\_\_\_ Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Checking Account # \_\_\_\_\_  Savings Account # \_\_\_\_\_

Other Account # \_\_\_\_\_  Other Account # \_\_\_\_\_

2. Accounting Firm \_\_\_\_\_ Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email: \_\_\_\_\_

3. Legal Firm \_\_\_\_\_ Address: \_\_\_\_\_

Attorney Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email: \_\_\_\_\_

4. Other \_\_\_\_\_ Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

**2. PROPERTY OWNER INFORMATION:**

Property Owner's Name: \_\_\_\_\_

Mailing Address: Physical \_\_\_\_\_ Box \_\_\_\_\_

Area Code/Phone: \_\_\_\_\_ Area/Code Fax: \_\_\_\_\_

Area Code/Cell: \_\_\_\_\_ Email: \_\_\_\_\_ Web Page: \_\_\_\_\_

**3. PROPERTY OWNER'S REPRESENTATIVE:**

Owner's Representative's Name: \_\_\_\_\_

Mailing Address: Physical \_\_\_\_\_ Box \_\_\_\_\_

Area Code/Phone: \_\_\_\_\_ Area/Code Fax: \_\_\_\_\_

Area Code/Cell: \_\_\_\_\_ Email: \_\_\_\_\_ Web Page: \_\_\_\_\_

**4. PROPERTY INFORMATION:**  Own  Leasing  Will Purchase \$ \_\_\_\_\_

Property Location (including school district jurisdiction): \_\_\_\_\_

\_\_\_\_\_

Property Address: \_\_\_\_\_

Property Legal Description / Total Acreage (Provide survey if by metes and bounds):

\_\_\_\_\_

\_\_\_\_\_

Most Current Wharton County Tax Appraisal District (DCTAD) Assessed Valuation (Please attach copy of DCTAD Statement) on real property and improvements:

Real Property: \_\_\_\_\_ Improvements \_\_\_\_\_

**5. PROJECT DESCRIPTION:** Please describe the following aspects of the project:

Intended Use :( e.g. hotel, retail, industrial, manufacturing, medical, wholesale, call center, corporate office, professional office, research/development, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This project is:  Existing  Expanding  New  Relocating (from another state - \_\_\_\_\_)

Relocating (from another Texas city/county-\_\_\_\_\_). Give location of current facilities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PROJECT DESCRIPTION (Cont'd)**

Will the occupancy be  Owner/Occupied or  Landlord/Tenant? If leasing, what is the length of the lease? **(Please include copy of the lease.)** \_\_\_\_\_

Is the project compatible with the City's Comprehensive Plan?      Yes       No

Will a zoning change be necessary to accommodate the project?      Yes       No

Is there adequate infrastructure available to the site? If not, please detail required improvements.

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**6. DEVELOPMENT CONCEPT:** Please describe the development concept for the project.

Building type: (# of stories, architectural style, materials, etc.) \_\_\_\_\_

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Development Concept: (single building or campus setting, open space, surface or structured parking, acreage, vehicular access, etc.) \_\_\_\_\_

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General Description of business activities: \_\_\_\_\_

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Reference: Provide any additional notes here regarding any of the items above (e.g. 8a – Notes):

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**9. COMMUNITY IMPACTS**

Describe the pros & cons of how this project will affect existing businesses in the development area?

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What effect will the project have on the local housing market? \_\_\_\_\_

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What effect will the project have on the local school district? \_\_\_\_\_

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Will the project create any environmental quality impacts on  Air  Water  Visual  Other?

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Will the project have a high demand for  Water,  Wastewater,  Electricity, or  Gas?

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Is the property currently properly zoned for your project?  Yes  No

Will there be any  Rezoning and/or  Platting and/or  Re-platting?

**10. INCENTIVE REQUEST:** Please outline the incentive you are requesting of this board and the necessity of your request for this project. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please summarize the overall economic impact this project will have on the City of El Campo.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11. PROJECT PARTNERS:** Please list any other financial partners or investors involved in this project.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Project Relationship \_\_\_\_\_  
Address: Physical \_\_\_\_\_ Box \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Area Code/Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Area Code/Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
Drivers License # & State \_\_\_\_\_ Social Security # \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Project Relationship \_\_\_\_\_  
Address: Physical \_\_\_\_\_ Box \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Area Code/Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Area Code/Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
Drivers License # & State \_\_\_\_\_ Social Security # \_\_\_\_\_

**12. OTHER INFORMATION:**

Have you or any of your partners had any legal judgments against a current or prior business?

No  Yes (Explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Have you or any of your partners declared bankruptcy in the last 5 years?

No  Yes (Explain) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**13. SUPPORTING INFORMATION:** In addition to the information provided in this application, please enclose the following documents as indicated below with your application.

**Requested Attached Item** (10 copies each of color prints or B/W original for reproduction)

**EXISTING BUSINESS**

- |                          |                          |                                                                                                            |
|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Audited financial statements for the past 3 years preceding this application                               |
| <input type="checkbox"/> | <input type="checkbox"/> | If applicant is a corp., corporate reports for the past 3 years preceding this application                 |
| <input type="checkbox"/> | <input type="checkbox"/> | Annual reports for the past 3 years preceding this application                                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Profit/Loss Statement                                                                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Cash Flow Statement                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Business Plan                                                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Market Analysis                                                                                            |
| <input type="checkbox"/> | <input type="checkbox"/> | Evidence of ownership of subject real property                                                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Title Report                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Credit Report                                                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Most recent _____ County Tax Appraisal District Assessed Valuation Statement                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Tax Returns for the past 3 years (If this is a new business start-up, provide personal income tax returns) |
| <input type="checkbox"/> | <input type="checkbox"/> | Drawings/specifications                                                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Survey of Property in metes and bounds                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Certificate of Good Standing from the Texas Comptroller's Office                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Attached notary statement complete with notarization                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____                                                                                               |

**PROPOSED NEW BUSINESS START-UP OR IMPROVEMENTS**

- |                          |                          |                                                                                                            |
|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Proposal Cover Letter                                                                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Business Plan                                                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Market Analysis                                                                                            |
| <input type="checkbox"/> | <input type="checkbox"/> | Evidence of ownership of subject real property                                                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Title Report                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Credit Report                                                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Most recent Wharton County Tax Appraisal District Assessed Valuation Statement                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Tax Returns for the past 3 years (If this is a new business start-up, provide personal income tax returns) |
| <input type="checkbox"/> | <input type="checkbox"/> | Drawings/specifications and/or conceptual development layout                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Survey of Property in metes and bounds                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Certificate of Good Standing from the Texas Comptroller's Office                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Attached notary statement complete with notarization                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: _____                                                                                               |

**Notarized Signature:**

In reference to the City Development Corporation Business Incentive application for \_\_\_\_\_ Company, my relationship to the applicant in the foregoing application is \_\_\_\_\_. I am authorized to make this application on behalf of the applicant. I hereby certify that the information set forth in and enclosed with this application is true and correct.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

STATE OF TEXAS       §  
                                  §  
COUNTY OF Wharton   §

Before me \_\_\_\_\_ on this day personally appeared \_\_\_\_\_ known to me (or proved to me on the oath of \_\_\_\_\_ or through \_\_\_\_\_ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_  
Type or Print Notary's Name:  
\_\_\_\_\_