

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
July 16, 2012

Board Members Present: Wesley Lange, Randy Collins, Larry Russell

Staff Present: Chandra Spenrath, Executive Director; Rebekkah Jones, Executive Assistant

Others Present: Mindi Snyder, City Manager; Attorney Ronny Collins, CDC attorney; Richard Young, City Mayor; Kyle Smith, University of Houston SBDC; Leeanna Shimek; Northside Education Center; Rebecca Munos, Chamber of Commerce President

1. Wesley Lange called the Meeting to order at 3:00 PM.
2. Wesley Lange took roll of Directors, noted Kinnan Stockton and David Allgayer as absent and noted a QUORUM.
3. Wesley Lange recognized Larry Russell as a new member.
4. A. MOTION was made to nominate Kinnan Stockton as President of the CDC Board of Directors by Randy Collins and seconded by Larry Russell. The MOTION passed unanimously.

B. MOTION was made to nominate David Allgayer as Vice-President of the CDC Board of Directors by Randy Collins and seconded by Larry Russell. The MOTION passed unanimously.

C. MOTION was made to nominate Wesley Lange as Secretary/Treasurer of the CDC Board of Directors by Randy Collins and seconded by Larry Russell. The MOTION passed unanimously.

5. Review and take possible action on Resolution designating Signatories on all official documents and bank accounts.

MOTION was made to accept the Resolution with the elected directors by Randy Collins and seconded by Larry Russell. MOTION passed unanimously.

6. The minutes from the Regular Meeting of June 18, 2012 were in the Board Packet for approval.

MOTION was made to approve the minutes of the Regular Meeting of June 18, 2012 by Randy Collins and Seconded by Larry Russell. The MOTION passed unanimously.

7. Review bills and financial report.

This item was unintentionally skipped and was addressed further in the meeting.

8. Receive and discuss funding request from Northside Education Center, take any necessary action.

Wesley Lange welcomed Leeanna Shimek from Northside Education Center (NEC). Leeanna Shimek respectively asked the CDC to continue to fund workforce development at the Northside Education Center. Leeanna Shimek discussed the report she handed out to the board members. This report stated the total student hours at 11,000 with 250 students. Ms. Shimek said they are on pace with their numbers and fully expect to double the 2011 numbers next year. Leeanna Shimek discussed upcoming classes: a bank teller's class with First State Bank of Louise; a Money Matter's Class with Boys and Girls Club; working with Blake Barger with New First Bank to update their program for the kids' parents on financial literacy. Leeanna Shimek discussed a possible new driving class. Ms. Shimek said she contacted the Junior College who said they have tried classes in the past but were unable to make any money. Ms. Shimek said that Mr. Ralph Novosad met in Corpus Christi and they are doing some partnership to do some vocational training in the pipeline industry. Ms. Shimek said that Mr. Novosad is setting up a meeting with this partner and Ms. Shimek to possibly form their own curriculum and partner with others to get a class in our area. Leeanna Shimek gave a breakdown of the Northside Education expenses. Ms. Shimek discussed the phlebotomy class they held and the waiting list for the next class. Ms. Shimek said all of the classes are going very strong and they are on track for exceeding their numbers next year. Chandra Spenrath said this request is for next year's budget and is for the \$30,000 which is the same as last year's budget.

MOTION was made to continue to fund the Northside Education Center with \$30,000 by Larry Russell and Seconded by Randy Collins. MOTION passed unanimously.

9. Update on Project Diamond/EC Little League, discuss and take any necessary action.

This item was unintentionally skipped and was addressed further in the meeting.

10. Review Revitalization Program, discuss possible program extension and take any necessary action.

Chandra Spenrath explained the tiers of the Revitalization Program to Larry Russell. Ms. Spenrath said there have been some inquiries about continuing this program. Ms. Spenrath said there is some money left that was allocated to this program if the Board was interested in extending the program by 30-60 days. Chandra Spenrath said the money could be open and available to applications within any of the three tiers and the money could be exhausted before the next year's budget. Director Spenrath said there is an application on her desk for a Tier III grant if the Board chooses to extend the deadline.

MOTION was made to extend the Revitalization Program application deadline to August 31, 2012 or until the allocated money runs out by Randy Collins and seconded by Larry Russell. MOTION passed unanimously.

11. Board members opened executive session at 3:15 PM:
 - A. Discuss and deliberate economic development, as authorized by Section 551.087 of the Texas Government Code, regarding:
 - a. Project BLOCKER.
 - b. Project WASHINGTON.
 - c. Report on Economic Development negotiations and prospects.

- B. Discuss and deliberate real estate negotiations, as authorized by Section 551.072 of the Texas Government Code, regarding:
 - a. Project LA.

12. Board Members reconvened open session at 3:37 PM.

NO ACTION was taken.

13. Item #7 Review bills and financial report.

This item was unintentionally skipped and was addressed at this time.

14. Item #9 Update on Project Diamond/EC Little League, discuss and take any necessary action.

This item was unintentionally skipped and was addressed at this time.

Mindi Snyder gave an update due to Pat Krpec not in attendance at this meeting. Ms. Snyder said there is a meeting tomorrow night at City Hall to meet with Clay Harris, building officials, and parks director to see where they are with the plans. Mindi Snyder said a fundraiser is in the plans for August 1. Chandra Spenrath said that the City approved Burditt Consultants. Wesley Lange asked about the grant writer and if there was any new information. Chandra Spenrath said she had not heard anything new. Mindi Snyder said she had not heard anything new on the grant writer either.

15. Wesley Lange adjourned the meeting at 3:40 PM.