

**CITY DEVELOPMENT CORPORATION OF EL CAMPO**  
**REGULAR MEETING**  
**April 16, 2012**

Board Members Present: Alan Heskamp, Wesley Lange, Randy Collins, David Allgayer, Kinnan Stockton

Staff Present: Chandra Spenrath, Executive Director; Rebekkah Jones, Executive Assistant

Others Present: Kyle Smith, University of Houston SBDC; Mindy Snyder, City Manager; Rebecca Munoz, Chamber of Commerce President; Rodney Blocker, North Basin Coating; Scott Arbuckle, CDC Advisory Board Member; Philip Hundl, CDC Advisory Board Member

1. President Heskamp called the Meeting to order at 3:00 PM.
2. President Heskamp took roll of Directors and noted a QUORUM.
3. The minutes from the Regular Meeting of March 19, 2012 were in the Board Packet for approval.

MOTION to approve the minutes of the Regular Meeting of March 19, 2012 with the following changes:

Agenda Item #8 Paragraph 1: Change the name "Karpac" to reflect "Krpec".

MOTION was made by Wesley Lange and Seconded by David Allgayer. The MOTION passed unanimously.

4. Review bills and financial report.
5. Receive and discuss funding request from University of Houston Coastal Plains Small Business Development Center FY 2012-2013, take any necessary action.

Kyle Smith thanked the CDC for their support both in the many past years, and especially the most recent year. Smith proceeded to give an overview of last year's annual report of activity including capital investment, jobs created, economic impact, training offered and other important milestones. Smith commented that overall activity was slow due to the recovering economy; however, in the past eight months or so, there definitely has been increased activity. Smith remarked that the Houston SBDC region was the first in the nation to undertake the Global Business Development Professional Training and successfully certify the overwhelming majority of participants. The format is designed to enhance and increase awareness and technical expertise in the area of importing/exporting, obviously which has a huge impact on the U.S. economy. This year, the Houston SBDC region is focusing on technology commercialization, including patents, copyrights, trademarks and inventions. Kinnan Stockton asked if the other entities were committed to funding yet. (Referring to matching funding sources listed in attached letter.) Kyle Smith stated that he presented to WEDCO earlier today and was approved. Bay City Community Development Corp. would meet on March 26th. The Matagorda County and Palacios EDC's funding requests will be renewed at a future upcoming meeting.

President Heskamp commented that for this past year Kyle Smith has made himself a very important part of the CDC's efforts, in particular with Grower's Express, Leon's Heating & AC, and Leedo Cabinetry. Smith's background in cabinet manufacturing proved to be an asset in the attraction and recruitment of Leedo. President Heskamp complimented Kyle Smith on his efforts and for going above and beyond "the call of duty."

MOTION was made to fund \$11,000 University of Houston Coastal Plains Small Business Development Center FY 2012-2013 by Kinnan Stockton and Seconded by Randy Collins. MOTION passed unanimously.

6. Receive update on West Loop Community Park.

Mindi Snyder stated that last Monday the City Council approved the contract with Appling on the land. Snyder stated that there is a one year period after May elections to exercise that option on the land. Snyder said that there was a public forum from 4pm to 8 pm last Thursday night. Snyder said it was pretty informative and definitely worthwhile. Snyder said that they just need to get through the May election and then figure out what direction to go forward full force in.

President Heskamp asked how many people attended the forum. Mindi Snyder said roughly around 20 or 25 at the most. Snyder said a few people had questions on property tax vs. sales tax, why not annex on current ball field, and related questions. David Allgayer asked if there was going to be another meeting for the public. Mindi Snyder said no and that this was the only one scheduled. Snyder said at the next council meeting there is going to be a public hearing for 4B status, which is required, on Monday, April 23, 2012.

7. Review and consider Economic Development Symposium for local employers.

Chandra Spenrath said that the committee has met a few times. Spenrath stated that she had emailed the CDC Board to see if the May 23, 2012 date would work for everyone to meet. Spenrath said that they are entertaining the idea of doing a breakfast and a lunch since the gentleman is coming from out of town. Spenrath also said that she and Kyle Smith are working on a list of people they would invite for breakfast and then maybe have an open session at lunch for anyone that was not on the breakfast list to come and hear the information. Spenrath asked if anyone had any thoughts or suggestions. President Heskamp stated that he will not be able to attend that date. Spenrath said that they can change the date but that they want to avoid Tuesdays and Thursdays due to Lion's Club and Rotary. President Heskamp asked if anyone would object to maybe changing it to July. Chandra Spenrath said she will confirm the date with the speaker, Mick Normington and then send out an email as soon as President Heskamp gets back to her with a possible date.

8. President Heskamp moved to executive session at 3:20 PM.

9. President Heskamp opened the executive session at 4:03 PM.  
There was NO ACTION taken.

10. MOTION to adjourn the meeting was made by Wesley Lange and Seconded by Alan Heskamp.

11. President Heskamp adjourned the meeting at 4:03 PM.