

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
April 19, 2010

Board Members Present: Wesley Lange, Bobby Perez, Randy Collins, Alan Heskamp

Board Members Absent: Gwen Willis

Staff Present: Chandra Spenrath, Executive Director; Jessica Thane, Executive Assistant

CDC Attorney: Ronny Collins

Ex-Officios Present: Phillip Spenrath, Mayor of El Campo; Richard Young, City Councilman

Others Present: Leeanna Shimek, Northside Education Center; Kyle Smith, University of Houston Small Business Development Center; Terry Hlavinka and Jerry Boettcher, Hlavinka Equipment Company; Martha Drake, GrantWorks.

1. Vice President Bobby Perez called the Meeting to order and noted a QUORUM at 3:02 pm. It was noted that Board Director Alan Heskamp was absent at this time, but would be arriving later during the meeting.

Vice President Perez moved item Agenda item #4 Review bills and financial reports to after Agenda #9 Reconvene in Open Session to facilitate the guests speaking at the meeting.

2. The minutes from the Regular Meeting of March 22, 2010 were in the Board Book for approval.

MOTION was made by Wesley Lange and Seconded by Randy Collins to approve the minutes of the Regular Meeting held on March 22, 2010 as presented. The Motion passed unanimously.

3. Receive and discuss funding request from University of Houston Coastal Plains Small Business Development Center, take any necessary action

Kyle Smith, Director of the Coastal Plains Small Business Development Center presented a request for funding request in the amount of \$10,500 for Fiscal Year 2010-2011. Mr. Smith reviewed the classes and services being offered through the Small Business Development Center.

MOTION to approve the funding request of \$10,500 for the University of Houston Small Business Development Center was made by Wesley Lange. The Motion was Seconded by Randy Collins and passed unanimously.

4. Receive and discuss funding request from Northside Education Center, take any necessary action.

Leeanna Shimek, the Director of the Northside Education Center presented a request for funding request in the amount of \$30,000 for Fiscal Year 2010-2011. Ms. Shimek provided a report detailing the current activities of the Northside Center and the opportunities that the previous funding of the CDC provided for.

MOTION was made by Randy Collins to fund the Northside Education Center in the amount of \$30,000 for workforce development. The \$30,000 will be paid out quarterly in the amount of \$7,500. The Motion was Seconded by Wesley Lange and passed unanimously.

5. Review Letter of Engagement for FY 2009-2010 Audit by Harrison, Waldrop & Uherek, L.L.P., discuss and take any necessary action.

After some discussion, CDC Attorney advised that an auditing firm is typically changed every 3-5 years and the firm of Harrison, Waldrop & Uherek is currently contracted for the City of El Campo's Audit.

Randy Collins made the MOTION to accept the letter of engagement for the audit of the City Development Corporation for the Fiscal Year 2009-2010 for Harrison, Waldrop & Uherek. Wesley Lange Seconded the Motion and it passed unanimously.

6. Vice President Bobby Perez opened EXECUTIVE SESSION at 3:30 PM to:
 - A. Discuss and deliberate economic development negotiations, as authorized by TEX. GOV'T CODE ANN. 551.087, regarding Project CASE.
 - B. Consult with Attorney regarding pending litigation as authorized by Section 551.071 of the Texas Government Code, regarding the Earl Joy suit.
7. OPEN SESSION reconvened at 5:05 pm.
 - A. Action taken regarding economic development negotiations: None Taken.
 - B. Action taken regarding consultation with attorney: None Taken.
8. The bills and financial reports for the month of March were reviewed.
9. Vice President Perez Adjourned the meeting at 5:10 pm.