

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
February 23, 2015

Board Members Present: Kinnan Stockton, Wesley Lange, David Allgayer, Larry Russell.

Staff Present: Chandra Spenrath, Executive Director; Beverly Supak, Eco. Development Specialist

Others Present: Randy Collins, Mayor; Mindy Snyder, City Manager; Garron Farrar; Randy Tarver; Quatro Strack; Leeanna Shimek; Rebecca Munos, Chamber of Commerce.

Kinnan Stockton called the Meeting to order at 3:02 PM.

Kinnan Stockton took roll of Directors and noted a QUORUM.

Wesley Lange led the Pledge of Allegiance.

Item #4. Public Comments:

At this time, any person with City Development Corporation-related business, not scheduled on the agenda, may speak to the CDC Board. In compliance with the Texas Open Meetings Act, the CDC Board is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. The issue may be placed on a future agenda for consideration.

Item #5. Review and consider approval of minutes of the Regular Meeting of January 20, 2015.

- a. MOTION made by Wesley Lange to approve minutes of Regular Meeting of January 20, 2015, seconded by David Allgayer. The MOTION passed unanimously.

Item #6. Review bills and financial report.

- a. Chandra Spenrath gave the financial report which was reviewed by the board
- b. Leeanna Shimek gave the Quarterly Report for Northside Education Center including class attendance, Accountant's Report, and Financial Statement. MOTION made by Larry Russell to accept the Report as presented, seconded by David Allgayer. MOTION passed unanimously.
- c. Review and discuss Investment Policy of the City Development Corporation. MOTION made by Wesley to accept the Policy as presented, seconded by David Allgayer. MOTION passed.

Item #7. Receive and review bids for office space at Northside Education Center.

- a. Chandra Spenrath presented three bids – BLS Construction, Erwin Construction, and Dream Makers Construction.
- b. MOTION made by Larry Russell to accept the bid from BLS Construction, adding an “up to an additional \$3000” clause, seconded by David Allgayer. MOTION passed unanimously.

Item #8. Discuss possible rental agreement with Northside Center.

- a. Leeanna Shimek reported that the previous rent was \$500/month.
- b. Larry Russell requested that Ronny Collins, Attorney, approve the lease agreement.

- c. MOTION by Wesley Lange to rent the offices at Northside Center for \$500/month, contingent on acceptance of the lease agreement, seconded by David Allgayer. MOTION passed unanimously.

Item #9. Review of J4 Fencing under Revitalization Program.

- a. Quatro Strack presented Power Point pictures of the building and surrounding area.
- b. MOTION made by Larry Russell to approve the check for \$25,000, seconded by Wesley Lange. MOTION pass unanimously.

Kinnan Stockton adjourned the Regular Meeting at 3:33 PM. into Closed Session.

Meeting reconvened into Open Session at 4:25 PM.

Item #10. Review rental agreement with Winfield Corporation.

- a. Chandra Spenrath presented to new agreement which included new cost share amounts, bringing the monthly rent from \$3000 to \$4909.38.
- b. MOTION made by Larry Russell to accept the agreement as presented, seconded by Wesley Lange. The MOTION passed unanimously.

Item #11. Beverly Supak reported on the of the 2015 Business Expo and Job Fair, and the February BEDC training class in San Antonio.

- a. Chandra Spenrath reported that the City of El Campo needs the offices in City Hall currently used by the two CDC employees. She reported that the offices could be moved to the Northside Center upon approval of the Board at Northside.
- b. MOTION made by John Hancock to approve the move to the Northside Center upon approval of their Board, seconded by David Allgayer. MOTION passed unanimously.

Item #12. Beverly Supak reported that the Job Fair held on Tuesday, February 17, 2015, was a success.

Item #13. Kinnan Stockton adjourned the Regular Meeting at 4:30 PM.