

CITY DEVELOPMENT CORPORATION OF EL CAMPO
REGULAR MEETING
April 21, 2008

Board Members Present: Gwen Willis, Randy Collins, Bobby Perez, J.J. Croix

Board Members Absent: Heath Radley

Staff Present: Chandra Spenrath, Executive Director; Jessica Thane, Executive Assistant

Ex-Officios Present: Phillip Spenrath, Mayor

Others: Kyle Smith and Jacqueline Taylor, University of Houston Small Business Development Center; Dory Labay, Northside Education Center.

1. President Willis called the Meeting to order and noted a QUORUM at 3:05 pm.
2. The minutes from the Regular Meeting of March 17, 2008 were in the Board Book for approval.

MOTION was made by J.J. Croix and Seconded by Randy Collins to approve the minutes of the Regular Meeting held on March 17, 2008 as presented. The Motion passed unanimously.

3. Bills were reviewed.
4. Financial reports for the month of March were reviewed.
5. Introduction of new Northside Center Director and review of Northside Center quarterly report.

Executive Director Spenrath introduced Dory Labay, the Executive Director of the Northside Education Center. Dory replaces Bonnie Collins in the position.

Ms. Labay gave an update of classes and events happening at the Northside Center, including Next Step, SkillPath, and Continuing Education courses.

6. A Resolution recognizing the week of April 21-27, 2008 as Small Business Appreciation Week was in the Board Book for review and consideration.

Randy Collins made the MOTION to accept the Resolution recognizing the week of April 21-27, 2008 as Small Business Appreciation Week. Bobby Perez Seconded the Motion and it passed unanimously.

7. A funding request from the University of Houston Coastal Plains Small Business Development Center was in the Board Book for review and consideration.

Kyle Smith and Jacqueline Taylor presented a request for funding for the University of Houston Coastal Plains Small Business Development Center. Kyle Smith started by thanking the Board for passing the Resolution recognizing Small Business Appreciation Week. He also thanked the

Board for their funding of \$10,000 in the years past. Mr. Smith reviewed some of the classes and services being offered through the SBDC.

Bobby Perez made the MOTION to approve the funding request of \$10,000 for the University of Houston Small Business Development Center. The Motion was Seconded by Randy Collins and passed unanimously.

8. Executive Director Chandra Spenrath gave the Staff Activity Report and Update which included meetings attended, scheduled meetings, and contacts made.
9. President Willis opened EXECUTIVE SESSION at 4:07PM to:
 - A. Discuss and deliberate economic development negotiations, as authorized by TEX. GOV'T CODE ANN. 551.087.
 - B. Consult with Attorney as authorized by Section 551.071 of the Texas Government Code.
10. OPEN SESSION reconvened at 4:52 pm.
 - A. ACTION taken regarding economic development negotiations: NONE.
 - B. ACTION taken regarding consultation with Attorney: NONE.
11. CDC Board President Gwen Willis Adjourned the meeting at 4:52 pm.